



Job description

Putco is seeking a Controller for our manufacturing company located in Des Moines, IA.

Responsibilities

- Manage for all aspects of accounting including General Ledger, Accounts Payable/Receivable, Payroll, Cash Receipts/Reconciliations, Fixed Assets, Standard Costing, etc.
- Create and maintain bills of materials, establish standard costs, and assist in determining product pricing.
- Assist with the annual standard cost roll.
- Prepare variance analysis for material, labor, and overhead cost variances.
- Prepare recurring and adjusting journal entries as part of the month end close process.
- Monitor and analyze accounting data and produce financial reports or statements.
- Establish and enforce proper accounting methods, policies, and principles.
- Coordinate and complete annual audits.
- Improve systems and procedures and initiate corrective actions.
- Meet financial accounting objectives.
- Establish and maintain fiscal files and records to document transactions.
- Manage Human Resources including employee files, employee handbook, etc.
- Oversee and provide leadership to Accounting Support staff.
- Other tasks/duties as determined.

Experience:

- Bachelor's degree in Accounting or Finance
- CPA designation strongly preferred
- 5+ Years Experience with Accounting in a Manufacturing Environment
- 2+ Years Experience with Product Costing
- Strong knowledge of accounting principles, financial concepts, and governmental accounting standards
- Proficiency in using accounting/ERP software and advanced Excel skills
- Excellent analytical and problem-solving skills
- Strong attention to detail and accuracy
- Ability to work independently and meet deadlines

Job Type: Full-time

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Flexible spending account
- Health insurance
- Life insurance
- Paid sick time
- Paid time off
- Vision insurance

Experience level:

- 5 years

Schedule:

- Day shift
- Monday to Friday

Education:

- Bachelor's (Required)

Experience:

- Accounting: 5 years (Required)

Ability to Relocate:

- Des Moines, IA 50313: Relocate before starting work (Required)

Work Location: In person



Executive Office: 1802 SE Delaware Ave. Ste #115, Ankeny, IA 50021
Manufacturing Facility: 216 W. 1st Street, Story City, IA 50248